



UNIVERSAL POND SUPPLY

6200 Days Cove Road White Marsh, Maryland 21162, United States

Phone: 888-236-8621 | Fax: 1-888-400-7610

Email: accounts@universalpondsupply.com

www.universalpondsupply.com

CONFIDENTIAL ACCOUNT APPLICATION

Company Name: _____

D/B/A: _____

Street Address: _____ City: _____ State: ____ Zip: _____

Billing Address: _____ City: _____ State: ____ Zip: _____

Shipping Address: _____ City: _____ State: ____ Zip: _____

Shipping Contact Person: _____ Email: _____

Corp: _____ Partnership: _____ LLC: _____ Sole/Individual Owner: _____ Other: _____

Years In Business: _____ Type of Business: Store Front: _____ Mail Order: _____ Internet: _____

Business Phone: _____ Fax #: _____ Email: _____

Taxable: ____ Y ____ N *If NOT taxable - a resale certificate must be attached to this application.*

Sales Tax ID#: _____

CREDIT CARD INFORMATION

For prepaid orders please provide us with the following information:

Name as it appears on the card: _____ Card #: _____

Expiration Date: _____ CVV#: _____ Authorized Signature: _____

HOW DID YOU HEAR ABOUT US

Email

Social Media

Friend

Search Engine (Google, Bing, Yahoo...)

Magazine Advertisement

Universal Pond Supply Sales Rep: _____

Other

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UNIVERSAL POND SUPPLY TERMS & CONDITIONS OF SALE

Payment: All sales will be cash or credit card in advance until credit is approved. All orders paid with credit card are subject to 3% Fee. We do have wire/ACH payment options.

Minimum Order: There is a \$50.00 minimum order. Any order under the \$50.00 minimum will incur a \$5.00 handling fee.

Freight Charges: Universal Pond Supply will ship freight pre-paid on all orders exceeding \$10,000.00 net value.

Fuel Surcharge: All orders are subject to a mandatory \$12 fuel surcharge on pre-paid freight.

Claims: All orders are carefully packed. If damage has occurred during the shipping process, it is the responsibility of the receiving party to clearly note all damages on the bill of lading for freight shipments, and then notify Universal Pond Supply within 24 hours. A signed Bill of Lading or Packing List must be returned with the claim. For damages on ground shipments, contact Universal Pond Supply within 24 hours. Original boxes and packing material must be kept until claim has been resolved. All claims for shortages must be made within 24 hours after receipt of the goods. Failure to follow these claim procedures will result in the denial of the claim with no exceptions.

Warranty Returns: All warranty returns must have a Warranty Authorization Number prior to returning the product. All returns must have an original sales receipt and an explanation of the product failure. It is the dealer's responsibility to return the defective product to Universal Pond Supply for replacement.

Merchandise Returns: No merchandise may be returned without an RA Number. All cartons or boxes returned must have the RA number affixed to the outside of the shipping carton, not the product's display box. All returned merchandise must be in its original packaging and in saleable condition. For all non-warranty returns, a 15% re-stocking fee will be deducted from the net price credit.

PRICES & POLICIES ARE SUBJECT TO CHANGE WITHOUT NOTIFICATION.

Timely payment of your invoices helps us provide the best overall service!

Signature: _____ Date: _____